

KayakChang.com Co., Ltd. Risk Assessment



Activity: Camping
Assessor: Richard Wells
Assessment date: September 2009
Review date: September 2010

Hazard	Risk	People at Risk	Likelihood	Consequence	Control Measure
Weather	Exposure to strong winds.	Whole group.	High.	Med – High.	Guide to check daily forecast prior to day's activities. Review/change camp if necessary.
	Hyperthermia / Hypothermia.	Individual.	Medium.	Medium.	Ongoing leader assessment of weather conditions and group appropriately dressed for the environment. Covering of shoulders and head, use of sunglasses and sun cream (spf 20+) at all times. All members to carry sufficient water. Review / change / cancel camp if necessary.
	Rapid change of conditions.	Whole group.	Low – Med.	Medium.	Review / change / cancel camp if necessary.
Participants	Fires	Whole group.	Low.	Med – High.	Fires must be closely supervised by staff. Staff advised to keep a method of extinguishing fire close to hand (e.g. water or sand)
	Individuals becoming lost	Whole group.	Low.	Medium.	Staff to brief participants on a lost procedure, esp. at night. Participants must inform staff if wandering away from main camp. Staff to brief participants on the local surroundings, pointing out significant points such as toilets.
	Health & hygiene	Whole group.	Low.	Medium.	Staff to brief participants on the camping facilities. Staff to ensure that participants use the toilet areas provided. Staff to ensure that there is a high level of cleanliness when cooking.
	Food	Whole group.	Medium.	Medium.	Staff to ensure that there is adequate hand washing facilities. Staff to ensure that participants have washed their hands before cooking. Staff to ensure / supervise the suitability of the food used by the participants.
	Drinking water	Whole group.	Medium.	Medium.	Staff to ensure there is a healthy supply of drinking water.
Equipment	Cooking equipment	Whole group.	Medium.	High.	Staff to train participants in the building, maintaining fires and cookers. Staff will supervise cooking sessions.

	Hammocks	Whole group.	Low.	Low.	Fuel is to be stored away from cooking areas. Cooking is done away from all accommodation areas. Fires and stoves will be fully extinguished at night and when leaving. Staff to fully brief participants on the correct erection of a hammock. Staff to assess the hammock before it is used.
Animals	Biting insects	Whole group.	High.	Low.	Participants are advised to cover any exposed skin with clothing. Staff and participants to wear bug spray when appropriate. Staff to avoid camping in areas with a high concentration of biting insects.
	Poisonous and biting animals. E.g. Snakes and scorpions	Whole group.	Low.	High.	Where possible & necessary staff will show participants how to identify and avoid dangerous animals. Staff to brief the participants to avoid petting or aggravating and animals they might come across. Staff to be fully briefed in treatment methods for commonly encountered animals. Appropriate evacuation method to be available at all times.

This form is a record of the assessment of hazards and action steps that are peculiar to this activity.

As part of leading expeditions rips we assume responsibility for a group of individuals and undertake the task of managing risks, briefing those involved, and exercising a higher duty of care.

Unspecified but still required are the standard control measures associated with leading groups within this type of venture. These measures include: correct use of equipment; good party management and behavior control; and the use of trained and qualified personnel.

Experienced and qualified staff deployed to make on-going Risk Assessment. Combined with Control Measures listed there is still a residual risk but all the above measures reduce them to a low level.